

**Memorandum of the Meeting
Regular Study Session/Meeting
Twenty-Sixth Town Council of Highland
Monday, June 28, 2010**

The regular study session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, June 28, 2010** at the regular time of 7:05 o'clock p.m.

Silent Roll Call: Councilors Bernie Zemen, Brian Novak, Konnie Kuiper and Mark A. Herak were present. A quorum was attained. Councilor Dan Vassar was absent. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings.

Staff present: Peter T. Hojnicki, Metropolitan Police Chief.

Others present: Melissa L. Binetti, Esq. of the Foundation for Fair Contracting (FFC); Myron Sutton, investigator for FFC; Dewey Pearson, Construction Advancement Foundation, Executive Director and Robin Carlascio, Editor of the Municipal Newsletter were also present.

General Substance of Matters Discussed

1. The Town Council, Mr. Pearson and Foundation for Fair Contracting (FFC) representatives discussed and further marked-up introduced Ordinance No. 1446. The discussion included a comprehensive review of the suggested language advocated by the Foundation for Fair Contracting (FFC) and the Construction Advancement Council.

The discussion included a reference to a recent incident in which a home near the site of the Cline Avenue Reconstruction Project, and since the project was the subject of a picket and job action, there was an initial denial to permit a remedy for trenching to prevent a flood for a nearby home.

It was noted that the ordinance would be taken up at the Town Council meeting of July 19, 2010. It was further noted that Monday, July 5, 2010 would be cancelled as it is the holiday.

2. The Town Council discussed issues related to the Health and Wellness initiatives to induce workers to participate and who will be involved in the screening. The discussion included the merits of a reduction by .5% on the employee's share of the group insurance premium. The discussion included whether or not to include the dependent spouses, noting it would be at the localities' cost. The Clerk-Treasurer indicated that he would prepare an ordinance to authorize.

Councilor Novak departed at 8:35 p.m. owing to a work commitment.

3. The Town Council discussed with the Metropolitan Police Chief some modifications to the Ordinance violations Bureau payable fines schedules. It was noted that the amendments may make for delays in the on-going re-codification. It was suggested that the re-codification being delayed would be trumped by the merits of the policy change and delay would be acceptable.

The discussion included a modification to the current parade ordinance to require some cost recovery to be authorized and imposed. It was suggested that there is a cost of service that involves not just the VIPs but the regular force. The Chief suggested that for certain events such as "March of Dimes" walks and the annual Pumpkin Plod, there could be costs

of \$500 to \$1,000 additional costs of overtime. It was noted that “Girls on the Run” and “Costume 5-K run” were new programs that presented additional concerns.

The discussion included whether or not the Homecoming Parade might be waived but programs from the Community Events Commission and the Parks and Recreation Department might be charged for the costs.

The discussion included a recommendation to amend the current Dog Licensing fee as it is silent on the issue of the limitations to the number of the domestic animals that may be lawfully housed as well as restrictions to feeding of wild animals. The Metropolitan Police Chief recommended that the number be four dogs and four cats.

The discussion included how to manage noxious odors from animal feces that accumulates and whether or not to regulatory language in the animal ordinance.

The Town Council President will be following up with the Town Attorney to compose the amendments as required.

4. The Town Council and the Metropolitan Police Chief discussed the proposal to have a new position authorized that had a records clerk and dispatching position that would be full time but performing both. The discussion included whether or not there should be a blended rate or whether or not the rates should be distinct.
5. The Town Council President reported that he invited persons to Councilor Zemen’s house at 5:45 p.m. for a group picture of past councilors, clerk-treasurers, and police chiefs. The group informally decided that the elected officials would contribute \$75 each toward the candy distribution.
6. There was no formal review of the budget approach for FY 2011, but a suggested approach depicted in a spread sheet was also provided to the Councilors. It was suggested the Town Council President and the Clerk-Treasurer manage it.

There being no further business to come before the Town Council, the regular study session of the Town Council, of **Monday, June 28, 2010**, was adjourned 9:26 o’clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer